



GINA'S
PIZZA
& FAMILY STYLE PASTARIA

Est. 1975

APPLICATION FOR EMPLOYMENT

Please Select Location

- Corona del Mar
- Costa Mesa
- Irvine
- Laguna Beach North (Boat Canyon)
- Laguna Beach South (Oak Street)
- Gina's Alfresco (at the Laguna Art Festival)

Confidentiality Agreement

Confidential Information

Definition: *Confidential Information* means the proprietary information and trade secrets of Gina's Pizza & Pastaria and its customers; entrusted communication of information which is considered private and implies an ethical or legal principle.

In consideration of my employment by Gina's Pizza & Pastaria, I agree as follows:

I understand that in the course of my employment at Gina's Pizza & Pastaria, I will receive and become aware of information, recipes, projects, client contacts and potential customers which are sensitive and confidential in nature. I agree to keep all such information strictly confidential, and further agree that I will not communicate, disclose, divulge or otherwise use, directly or indirectly, such confidential and/or sensitive information.

I agree that I will not disclose Confidential Information to any third party not employed by Gina's Pizza & Pastaria unless the company authorizes me to do so in writing. I further agree that I will not use Confidential Information for any purpose except to perform my employment duties. These agreements will continue to apply after I am no longer employed by Gina's Pizza & Pastaria.

Gina's Pizza & Pastaria

Human Resource Representative Signature

Employee Signature

Date: _____

Date: _____

Gina's Pizza & Pastaria is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, creed, religion, ancestry, age, sex, marital status, national origin, disability or handicap, or veteran status. PLEASE PRINT LEGIBLY.

Date: ____/____/____

APPLICANT DATA

Position applied for: _____

Full Name: _____
LAST FIRST MIDDLE

Address: _____

City: _____ State: _____ Zip: _____ E-Mail Address: _____

Phone: () _____ Cell/Beeper/Other Phone: () _____

Date available to start: _____ Social Security # _____ Salary Requirement: _____

If you are under 18 and we require a work permit, can you furnish one? Yes No

If No, please explain _____

Have you ever worked for this company? Yes No If Yes, when? _____

Are you a citizen of the U.S. Yes No If not, are you legally allowed to work in the U.S Yes No

Type of employment desired: Full-time Part-time Temporary Seasonal

Have you ever pled "guilty," "no contest," or been convicted of a crime? Yes No

If Yes, give dates and details: _____

Answering "yes" to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

Driver's License #, if applicable to position: _____ State: _____

Who referred you to us? _____

EDUCATION

High School: _____ Address: _____

Years Completed: _____ Did you graduate? Yes No GPA: _____ Class Rank: _____

College/University: _____ Address: _____

Years Completed: _____ Did you graduate? Yes No Degree: _____

Major: _____ GPA: _____ Class Rank: _____

Other: _____ Address: _____

Years Completed: _____ Did you graduate? Yes No Degree: _____

Major: _____ GPA: _____ Class Rank: _____

REFERENCES

Please furnish the names, addresses and telephone numbers of two people to whom you are not related and by whom you have not been employed.

Name: _____ Phone: () _____

Address: _____ City: _____ State: _____ Zip: _____

Name: _____ Phone: () _____

Address: _____ City: _____ State: _____ Zip: _____

SUMMARIZE YOUR SPECIAL SKILLS OR QUALIFICATIONS

PREVIOUS EMPLOYMENT (Begin with most recent position)

Dates of Employment: From: ____/____/____ To: ____/____/____ Position(s) Held: _____

Firm: _____ Address: _____

Phone: () _____ Supervisor: _____ Title: _____

Responsibilities: _____

Starting Salary & Title: _____ Ending Salary & Title: _____

Reason for Leaving: _____

May we contact this employer for a reference? Yes No

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Reason for Leaving: _____

May we contact this employer for a reference? Yes No

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge. I authorize Gina’s Pizza & Pastaria to make such investigations and inquiries of my personal, employment, educational, financial, or medical history and other related matters as may be necessary for an employment decision. In the event I am employed, I understand that false or misleading information given in my application or interview(s) may result in discharge.

I understand that should an employment offer be extended to me and accepted, I will fully adhere to the policies, rules and regulations of employment at Gina’s Pizza & Pastaria. Unless otherwise defined by applicable law, any employment relationship with Gina’s Pizza & Pastaria is of an “at will” nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause.

Signature of Applicant: _____ Date: _____

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